Executive Director Report

For Month Ending: September 2011

<u>State Committee Participation</u>

ITEC: (Executive council comprised of private and public representatives charged with the adoption of IT policies for the state enterprise (All Branches))
- Did not meet in September.

ITAB: (State IT representatives who meet monthly to discuss ongoing upcoming and current status of issues facing the state IT enterprise.)
- September ITAB meeting cancelled

Information Technology Security Council (State agency representatives who provide oversight and policy recommendation to ITEC regarding IT security issues for the state)
- State's Chief Information Security Officer (CISO) retired
- CISO serves as permanent chair to the Security Council
- Unknown when position is to be filled

Information Technology Identity Management Group (Public Key Infrastructure (PKI))
(State representatives across the enterprise who provide oversight for the digital signature initiative)
- Did not meet in September
- Have concerns with the continued focus of the group.
  - Current chair is the IT Manager from KSOS.
  - Meetings of the ITIMG have been cancelled for four months.
  - Issues exist with billing software. Billing and customer support are performed by KIC. Currently requires a large amount of time and effort to determine billing amounts for PKI certificates.

<u>INK Initiatives:</u>

INK Portfolio Analysis and Value Statement Project
- Met in August to discuss worksheet detailing revenues and costs by application. The worksheet also includes estimates of adoption.
- Discussed policy for project acceptance.
- Completed a draft policy for the October board meeting.

INK Finance Committee
- Met October 3rd to discuss year ending INK financial information and provide findings/recommendations to the Board.
- Discussed budgeting process
- Provided draft copy of 2010 INK Financial Audit to be discussed at the October INK Board meeting.

KLISS (Legislature) Front End System: (Public facing website for the new legislative system)
$225,000 approved for INK owned equipment.
- The public facing website for the new legislative system has been implemented on DISC owned servers to test the application and functionality. INK is performing the first level customer support, but has no responsibility for the maintenance of the site.
- Equipment purchased for INK owned equipment. Total Cost: $220,000

INK Data Center Move
This initiative is to move the current data center information to a state of the art data center in Virginia with redundant services residing in Texas. With the technology changes, this requires INK to establish a new method of receiving backups of the information that is retrievable by INK.

- Continue to work with Mr. Minihan and state personnel to determine adequate equipment to accommodate the new method of data backup and recovery.
- Equipment received and installation statement of work received and signed. Alexander Open Systems will be installing the required equipment. They are working with NIC and KIC technologists to establish communication and create backup files in order to accomplish our needs.

Administration Meetings

With the support of Todd Reinert of the Dept. of Agriculture, meetings were held to discuss INK, its offering and the Ks Business Center.

- Met with the Governor's cabinet on September 7th. The topic of the meeting is to discuss the Kansas Business Center initiative. Secretaries attending: Transportation, Labor, Revenue, Wildlife and Parks, Corrections, Juvenile Justice Authority, Dept. of Administration, Agriculture, Social Rehabilitation Services, and Kansas Commerce Commission.
- Presented difficulties of establishing and maintaining a business in Kansas. Cabinet was very supportive and inquired to the cost of the data integration. Stated previous administration halted the project prior to determination.
- Recent press conference in Wichita, Governor Brownback announced the creation of the website to streamline the process of establishing and maintaining a business in Kansas.
- Completing the website will require additional capital to purchase off-the-shelf software to provide a uniform means of capturing the data fields from the customer in order to provide the agencies with the ability to upload the data without the need for individual forms and subsequent data input. Have invited vendors to discuss their products to determine their capability to meet our needs. Prices have not been negotiated to date.

Grants:

The Grants committee has scored two grants from the June 2011 cycle. The scoring worksheet is attached separately.

KS Dept. of Agriculture: Document Management and e-document Services.

Currently, the agency does not have a document imaging system to provide the agency the ability to scan and store years of historical records and stop the creation of additional paper. The grant would assist the agency in acquiring a solution that would improve agency business processes and aid agency information being made readily available to state and federal entities, business partners and the public.

KS Dept. of Wildlife, Parks and Tourism: Smart Card Feasibility Study

The agency proposes to study the feasibility of consolidating its customer identification and outdoor permits and licensing processes using a smart card system. The purpose of the study is to assess the feasibility and options for using a smart card system to issue and manage customer outdoor privileges. The study is needed to hel the agency plan for the future considering the extent to which the agency currently relies on legacy process compared currently available technology.

Existing State Entity Grants:

*changes are in red

Kansas Partnership for Accessible Technology
 Amount Requested: $160,000
 Total Expended: $68,111
 Remaining Balance: $98,889
 Nature of Request: Accessibility Measurement Tool and Closed Captioning
- Status: Project Ongoing
- Original Grant End Date: December 2011

Kansas Department of Administration
 Amount Requested: $145,000
 Total Expended: **$1,314.73**
 Remaining Balance: **$141,132.68**
 Nature of Request: To determine the barriers, social and mechanical, for data sharing activities across the enterprise
  Status: Project On-going
  Original Grant End Date: December 2011

Kansas State Historical Society (KEEP)
 Amount Requested: $175,000
 Amount Received: $165,000
 Amount Remaining: $10,000
- Status: Project On-going.
- Original Grant End Date: December 2010
  - Request for Extension to December 2011: Approved

Kansas Legislative Information Services and Systems (KLISS)
Description: Purchase hardware and software to support the provisioning of the
 Total Budgeted Amount: $225,000
 Amount Expended: $220,000
 Amount Remaining: $5,000
- Status: Project: On-going
- Original Grant End Date: December 2011

Kansas Information Technology Office (KITO)
 Amount Requested: $100,000
 Amount Received: $100,000
 Amount Remaining: $0
- Status: Project Completed.
- Original Grant End Date: January 2012

INK Funding Initiatives:

2011 Content Management System Grants
First Year Initiatives
    Total Budgeted Pool: $25,000
    Amount Expensed: $3,500 – City of Medicine Lodge
Second Year Initiatives
    Total Budgeted Pool: $5,250